

**Business Information**

Name/Company: \_\_\_\_\_ Business Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Tele/Fax Numbers: \_\_\_\_\_  
 Billing Address: \_\_\_\_\_ Contact Person/Title: \_\_\_\_\_  
 Industry: \_\_\_\_\_ Years of Business: \_\_\_\_\_  
 Type of Business: ( ) Single Proprietor ( ) Partnership ( ) Corporation ( ) Cooperative  
 Registration Num/TIN No: \_\_\_\_\_ SSS: \_\_\_\_\_ SEC/CDA: \_\_\_\_\_  
 BIR Reg. No.: \_\_\_\_\_ DTI: \_\_\_\_\_ Bus. Permit No.: \_\_\_\_\_  
 Credit Line Required: \_\_\_\_\_ Credit Term Requested: \_\_\_\_\_ Cash Bond: \_\_\_\_\_

**Owners/Partners/Officers (include spouse name for single proprietor)**

Name	Title/Position	Specimen Signature

**List of Properties**

Kind	Location	Tax Declaration No.	Assessed Value	TCT No.	Remarks

**Bank References**

Bank	Type of Acct.	Account Number	Branch	Tele No.	Name of Signatory	Specimen Signature

**Trade References**

Company	Address	Contact Person	Telephone Number

**Other Business/Affiliated Companies**

Company	Address	Nature of Business	Participation

**Applicant's Authorization**

You are hereby authorized to verify the veracity of the information listed above and of the documents attached relative to this application. I certify to the correctness of the above information. Any incorrect statement, misrepresentation and/or omission hereof shall be sufficient cause for the outright rejection of this application.

\_\_\_\_\_  
Authorized Signature Over Printed Name

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date

Republic of the Philippines)  
 In the city of \_\_\_\_\_ S.S)  
 X-----X

Subscribed and sworn to before me this \_\_\_\_\_ in \_\_\_\_\_, Philippines. Affiant exhibited before me his/her

CSG/NBU Remarks

Horizontal lines for handwritten remarks.

CSG Officer Printed Name, Signature, and Date

Credit and Collection Remarks

Horizontal lines for handwritten credit and collection remarks.

Credit Decision

( ) APPROVED

( ) DENIED

Credit Line: \_\_\_\_\_

Reason: \_\_\_\_\_

Credit Term: \_\_\_\_\_

Other Conditions: \_\_\_\_\_

Recommending Approval

Name	Position	Signature	Date

Approving Officer

Name	Position	Signature	Date

Initial List of Requirements:

- ( ) Business Permit
- ( ) DTI Registration
- ( ) ITR
- ( ) BIR Registration
- ( ) Latest Audited FS
- ( ) 2 Valid IDs w/ picture of Authorized person
- ( ) Letter from bank containing the following:  
Bank Account Number, Date Opened, Average Daily Balance,  
Handling, Credit Exposure, and other relevant remarks
- ( ) Articles of Partnership/Incorporation & SEC registrat
- ( ) CDA Registration-& Articles of Cooperation\*\*

\* for Partnerships/Corporation    \*\* for Cooperative

